

***DRAFT***

**COLLEGE INSTRUCTION COMMITTEE  
MINUTES OF MARCH 25, 2002**

**MEETING CALLED TO ORDER:** The meeting was called to order at 2:15 p.m.

**CHAIR:** Beth Goehring

**MEMBERS PRESENT:** James Duvall (Natural Sci.), Joy Lynch (CAH), Rick Ramos (BSSAT), Richard Stollings (Classified Senate)

**RESOURCE TEAM:** Kenyetta Tribble (Interim Articulation Officer)

**GUESTS:** Ron Weston

**ABSENT:** Ed Greene (PE), Robert Webster (Resource in Support of Student Services), Lynda Lawrence (Assistant Dean of Instruction), Gayle Rodriquez (Scheduling Specialist)

**APPROVAL OF AGENDA:** The agenda was approved.

**ACTION ITEMS:**

**VARIABLE TOPICS COURSES**

CIS 100 - A+ OS Technologies Technician

**ACTION:** Approved

ADJUS 100 - Domestic Conflict Resolution

**ACTION:** Conditionally Approved

**CONDITIONS:** Delete pre-requisite, correct Semester to be offered to Sp. 2002

PE 100 - Springboard Diving

**ACTION:** Conditionally Approved

**CONDITIONS:** Course Content needs percentage, Title spelling needs correcting.

**APPROVAL OF MINUTES:** The minutes were approved.

**ANNOUNCEMENTS:** Beth Goehring, James Duvall, and Rick Ramos met with the Accreditation Team separately and felt the meetings were very low keyed and pleasant.

**CONDITIONALLY APPROVED ITEMS THAT HAVE NOT MET CONDITIONS** NURS 209 had not met the conditions by the time this agenda went out, but has now met conditions and was forwarded to the Instruction Office.

**DISCUSSION ITEMS**

**Content Review** - The new Content Review Check-off List will be optional this semester (since many have already begun their review), but will replace page 9 in the Content Review packet. There must be some type of signature page included. The CIC office will send out this revised check-off list/signature page and an example of a page that can be used as an optional informational page, directing reviewers to the attached documentation requested by the checklist.

**District Model Policy Update** Tabled.

**CIC Manual Revision** - The CIC Handbook published by Barbara Ross specifically for Accreditation will be reviewed by the CIC members but not approved as the official CIC manual.

**ADJOURNMENT** The meeting was adjourned at 3:30 p.m.